

Town of Norfolk  
Norfolk Town Board  
August 12, 2013

The Norfolk Town Board held a monthly meeting on Monday, August 12, 2013 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

**PLEDGE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

\*The minutes of the July 8, 2013 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

\*The minutes of the July 12, 2013 Special Town Board meeting were reviewed and approved as submitted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

**SUPERVISOR'S UPDATE**

\*Status of Sewer Plant: Supervisor Pernice stated that the plans for the new sewer plant project have been sent to the Environmental Facilities Corp. (EFC) and to the New York State Department of Environmental Conservation (DEC) for review. They have requested more information which the Town Engineer Aaron Jarvis is working on. Once the plans are approved, the project will go out for bid. Supervisor Pernice is expecting some construction to be done this fall.

**PUBLIC COMMENTS**

There were none at this time.

**REPORTS**

\*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court submitted by Court Clerk Lindsay Cota was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow.  
All in Favor – Carried

\*Monthly Dog Control Report: The monthly reports of Dog Control Officer Matt Kroeger and Back up Dog Control Officer Jim McKonky were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*2013 Town & County Tax Collection Report: The 2013 Town & County Tax Collection Report of Tax Collector Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Larry Villnave reminded the Board that due to the increase in CHIPS funds this year they will need to approve a Budget Transfer to allocate the funds for more paving.

Mr. Villnave noted that the sale of a 1997 Ford sod to the Brasher School for \$19,500.00. He has some extra money in his Machinery Equipment Budget and requested to purchase a new pick up truck with the funds. There was discussion on what kind of truck he is looking at. Mr. Villnave stated that the NYS bid on a 4 door, 250 gas engine with a 6foot bed is \$28,000.00. Mr. Villnave intends to drive the truck for a few years then it will work into the fleet and be used by the crew. At that time the four doors will be a convenient transportation mode for the crew.

A motion was made by Deputy Supervisor Enslow and Councilman Purvis to approve the purchase of the new truck. All in Favor – Carried

Mr. Villnave also noted that he plans to pave and repair South, Ann, Upper Hutchins and Island Streets with the increased CHIPS funding. There was discussion and due to the sewer project construction, the Board approved this selection of streets.

## **COMMUNICATIONS**

Supervisor Pernice had no communications at this time.

## **EXECUTIVE SESSION**

An Executive Session was not required at this time.

## **ACTION ITEMS**

\*Resignation of Linda Reimer: A motion was made by Councilwoman Gang and Councilman Harvey to accept the resignation of Linda Reimer as Court Clerk.

All in Favor – Carried

\*Hire new Part Time Court Clerk: A motion was made by Councilwoman Gang and Councilman Harvey to approve the hiring of Lisa Dillon as a part time Court Clerk not to exceed twenty nine hours and to approve Debra Capione to cover for vacations, illness or extended leave. All in Favor – Carried

\*Resolution #15 of 2013 – To support the efforts of the Library Board of Trustees to pursue grant funding to replace the roof, repair rafters and restoration of chimneys. The Resolution was reviewed and adopted as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Local Law #1 of 2013 – Increasing the term of office of the Norfolk Town Supervisor from two years to four years. The Local Law was presented to the Town Board for review. A Public Hearing on the issue was approved to be scheduled on Monday, August 26, 2013 at 6:00 PM with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

\*Review of Solar Panel Project: Mr. Scott Shipley and Mr. Rob Campany of Fourth Coast Inc. reviewed a proposal for the Solar Panel Project. There was discussion. The most cost effective system for the Town to consider is a 50K. The Board will review the proposal for a future decision. The Board members all feel this is a good project.

## **COUNCIL COMMENTS**

\*Councilwoman Gang thanked Mr. Villnave for taking care of a tree.

## **APPROVE PAYMENT OF BILLS**

Bills #118 – 133 in the amount of \$29,593.28 for the Highway Abstract and bills #459 – 536 in the amount of \$2,884,132.37 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

## **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Kevin Enslow  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Robert Harvey

Dated: August 12, 2013  
Kathy M. Emlaw – Norfolk Town Clerk

